



## Rushton Nursery

# Rushton CE (VC) Primary School

*Happy Learning Together*

[www.rushton.staffs.sch.uk](http://www.rushton.staffs.sch.uk)

## Charging & Remissions Policy

Committee	Nursery Govs
Approved by Governors	Sept 18
Review Date	Sept 19
Cycle	Annual

### Introduction

Rushton school nursery runs alongside Rushton CE (VC)

Primary School. The Nursery holds its own budget and is not financially supported by the Primary School.

The Nursery day is split into two sessions. The first session runs from 8.30am until 12.00pm.

Lunch time runs from 12-1.00pm and afternoon sessions resume at 1.00 until 3.00pm.

A whole day at nursery will use up 6.5 hours of your child's entitled funding. Any additional hours will be charged at £4.50 per hour.

### Early Education Funding

Rushton Nursery claims funding for Early Years education via Staffordshire County Councils NEEF.

#### **15 and 30 hours free childcare for 3 and 4-year-olds**

All 3 to 4-year-olds in England can get free early education or childcare.

Some 2-year-olds are also eligible for 15 hours free childcare, for example if you get certain benefits.

The free early education and childcare:

- must be with an approved childcare provider
- stops when your child starts in reception class (or reaches compulsory school age, if later)

#### **15 hours free childcare**

All children in England get 570 free hours per year. It's usually taken as 15 hours a week for 38 weeks of the year, but you can choose to take fewer hours over more weeks, for example.

You can get it from the term after your child's 3rd birthday.

#### **30 hours free childcare**

You may be able to get up to 30 hours free childcare (1,140 hours per year, which you can choose how you take).

If you're eligible for the extra hours, you sign up online to get a code to give to your childcare provider to reserve your place. You'll get the extra hours once the next term starts.

### **Eligibility**

You can usually get 30 hours free childcare if you (and your partner, if you have one) are:

- in work - or getting parental leave, sick leave or annual leave
- each earning at least the National Minimum Wage or Living Wage for 16 hours a week - this is £125.28 if you're over 25

This earnings limit does not apply if you're self-employed and started your business less than 12 months ago.

You're not eligible if:

- your child does not usually live with you
- the child is your foster child
- either you or your partner has a taxable income over £100,000
- you're from outside the EEA and your UK residence card says you cannot access public funds

You can get 30 hours free childcare at the same time as claiming Universal Credit, tax credits or childcare vouchers.

### **If you cannot work**

You may still be eligible if your partner is working, and you get Incapacity Benefit, Severe Disablement Allowance, Carer's Allowance or Employment and Support Allowance.

If you are unable to work, find out full details to see if you can qualify through the extended criteria website:

<https://www.staffordshire.gov.uk/education/childcare/families/EarlyEducation/30hourchildcarepilot/extendedcriteria.aspx>

You **will not** be eligible if:

- Either parent earns more than £100,000 a year.
- Either parent is a non-EEA national and subject to immigration control and has no recourse to public funds

### **How to apply**

You should visit <https://www.childcarechoices.gov.uk/> to check and confirm eligibility.

### **What next**

- If you are successful in your application you will then be sent a code by HMRC to the Gateway Account. This code must be passed onto the childcare provider who will validate the code with us.
- Discuss with us how the funded hours can be taken.
- **Important:** every 3 months you will be prompted by HMRC via text or email to log into the Gateway Account and reconfirm your details and eligibility.
- If your family falls out of the eligibility criteria, you will be offered a grace period of funding before the additional 15 hours stop.
- All 3 and 4 year olds will still be able to claim a maximum of 15 hours per week of funded childcare or (570 hours per year).

### **Contact information**

Family Information Service:

**Phone:** 0300 111 8007 then choose option1

**Email:** [fis@staffordshire.gov.uk](mailto:fis@staffordshire.gov.uk)

For more information on the 15 hours entitlement visit:

<https://www.staffordshire.gov.uk/education/childcare/families/EarlyEducation/3-4-year-olds/3-4-year-olds.aspx>

### **Additional Hours**

Any additional unfunded hours will be charged at £4.50 per hour.

These hours will be invoiced at the beginning of the term, once attendance has been agreed with both parents and the nursery.

The invoices will be loaded onto Arbor Parent Portal ready for payment. Payment will be required in advance for a half term block. We will be unable to reimburse payment for missed sessions due to illness or any other reason.

### **Voluntary Contributions.**

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. It may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes Rushton Home School Association pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive.

- Visits to museums;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visits to or by a theatre company;
- Musical events.

### **Monitoring and Review**

This policy is monitored by the governing body, and will be reviewed in one year, or earlier if necessary.